

**FRIENDS OF THE FAIRMOUNT PUBLIC LIBRARY**  
**BY-LAWS**  
**MAY 7, 2005**

*Article I. NAME*

*Section 1.* The name of this organization shall be FRIENDS OF THE FAIRMOUNT PUBLIC LIBRARY.

*Article II. PURPOSE*

*Section 1.* The purpose of the FRIENDS OF THE FAIRMOUNT PUBLIC LIBRARY is to maintain an association of persons interested in libraries; to focus public attention on the library; to stimulate the use of the library's resources and services; to encourage gifts, endowments, and memorials for the library; to provide direct financial assistance for the library's special and unusual items which would be of great benefit but cannot be purchased from the normal operating budget; to support and cooperate with the library in designed to add to the cultural life of the community; and to support the freedom to read as expressed in the American Library Association Bill of Rights (Appendix A).

*Article III. MEMBERSHIP*

*Section 1.* Membership in this organization shall be open to all individuals and to organizations, clubs, business and professional persons in sympathy with its purpose.

*Section 2.* Each membership in good standing shall be eligible to one vote.

*Article IV. OFFICERS*

*Section 1.* The officers of this organization shall be president, vice-president, secretary, and treasurer.

*Section 2.* Officers shall be elected by majority vote of those members present at the Annual meeting.

*Section 3.* Terms of office shall be for one (1) year. Two (2) consecutive terms are permitted. After two (2) years, there must be one (1) year out of office before another term is permitted.

*Section 4.* In the event that the membership consists of ten members or less:

- a. any officer who has served in a given office for three years may serve in another office, for as long as the number of members is ten or less;
- b. the office of the vice-president may be vacated, and the duties of this office will be assumed by the secretary.

☞ *Article IV, section 4 was amended on 21 December 2013.*

### ***Article V. DUTIES OF OFFICERS***

*Section 1.* The President shall preside over all meetings.

*Section 2.* The Vice-President shall assume the duties of the President in the absence of that officer.

*Section 3.* The Secretary shall

- a. record attendance at all meetings.
- b. record the minutes of all meetings.
- c. keep a membership list including addresses.
- d. notify members of the time and place of meetings.
- e. conduct correspondence as directed.

*Section 4.* The Treasurer shall

- a. keep an accurate record of all receipts and disbursements.
- b. be custodian of all funds.
- c. pay financial obligations. The Treasurer or one other officer as designated may sign checks.

### ***Article VI. EXECUTIVE BOARD***

*Section 1.* The Executive Board shall consist of the officers of the organization plus three directors.

*Section 2.* A majority of the Executive Board shall constitute a quorum.

*Section 3.* The Executive Board shall have the authority to determine the types of committees consistent with the purposes of the organization.

### ***Article VII. MEETINGS***

*Section 1.* Monthly meetings shall be held as necessary on the first Tuesday of the month.

*Section 2.* The Executive Board may call a special meeting of this organization at any time.

*Section 3.* The Annual Meeting will be held on the first Saturday in December, the purpose of which shall include the election of Officers and the Board of Directors.

*Section 4.* Notice of the Annual Meeting will be by written notice at least ten (10) days prior to the date as fixed in Section 3 of this Article to each member in good standing.

☞ *Article VII, section 1 was changed from "first Saturday" to "first Tuesday" on 1 December 2007.*

### ***Article VIII. DUES***

*Section 1.* Dues shall be payable annually in December. The levels of membership are

- a. Individual member: \$5.00
- b. Family memberships: \$10.00
- c. Business and organizational memberships: \$25.00
- d. Contributor memberships: \$50.00
- e. Sustaining memberships: \$100.00
- f. Benefactor memberships: \$500.00

### ***Article IX. AMENDMENTS***

*Section 1.* Amendments to these By-Laws may be made at the Annual Meeting by a two-thirds vote of those members in good standing present.

### ***Article X. PARLIAMENTARY PROCEDURE***

*Section 1.* Meetings will be conducted in an informal manner, except at the discretion of the President, when the Robert's Rules of Order may be invoked.

### ***Article XI. FUNDS***

*Section 1.* All funds shall be invested in the name of, or deposited to the account of, FRIENDS OF THE FAIRMOUNT PUBLIC LIBRARY, and shall be distributed by the Treasurer or other officer, as authorized by the Board of Directors.

*Section 2.* If the Friends association is dissolved, all assets will become the property of the Fairmount Public Library.

**On May 7, 2005, the FRIENDS OF THE FAIRMOUNT PUBLIC LIBRARY, by a majority vote, hereby accept these By-Laws as part of the organization's operation.**

**Signed (Secretary) Mark Andrew West**

# **Friends of the Fairmount Public Library By-Laws**

## **Appendix A Library Bill of Rights**

The American Library Association affirms that all libraries are forums for information and ideas, and that the following policies should guide their services.

- I. Books and other library resources should be provided for the interest, information and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
- V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
- VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 18, 1948

Amended February 2, 1961 and January 23, 1980,

Inclusion of "age" reaffirmed January 23, 1996 by the ALA Council.